

GREENVILLE PUBLIC LIBRARY PLANNING DOCUMENT 2000-2003

MISSION STATEMENT

The mission of the Greenville Public Library is to provide comprehensive library services to the residents of Smithfield. Greenville Public Library works cooperatively with other libraries and agencies to provide access to a wide variety of materials and information services to meet the community's needs.

GOALS and OBJECTIVES

A. --Work cooperatively toward the consolidation of services of Smithfield libraries.

- 1) To establish a joint committee of the East Smithfield and Greenville Public Libraries by 3/2001 to discuss consolidation of library services.
- 2) To complete a plan of consolidation or cooperation by 6/2001.
- 3) To complete a joint long range plan by 9/2001

B. --Expand and maintain the physical facility.

- 1) To expand the children's room to a minimum of 7,241 square feet by 2002.
- 2) To increase the number of parking spaces to 100 by 6/2002.
- 3) To provide alternate access to the library via Spring Street by 2002.
- 4) To create a young adult room a minimum of 3,348 square feet by 2002.
- 5) To create a job description and hire a maintenance/custodial staff person by 2002.
- 6) To add humidity control to the library's ventilation system by 2003.

C. --Implement improved compensation program for staff.

- 1) To review and analyze staff salaries and benefits provided by public libraries of comparable output in Rhode Island, as well as comparative positions in Smithfield, and formulate salary scales and benefits for each position at both libraries by September 2001.

- 2) To prepare a multi-year plan for implementing the salary scales and benefits plan which is completed in 9/2001, by 12/2001.
- 3) To investigate possibilities for substitute staff coverage by 6/2001.

D. --Forge new relationships with the business sector of the community

- 1) To update the library's business database by 6/2001
- 2) To send newsletters to businesses by 6/2001
- 3) To recruit business staff for volunteer work by 6/2001
- 4) To recruit businesses to assist with expansion possibilities through sponsorships by 2002.

E. --Improve services for young adults

- 1) To provide at least one young adult program each month, including at least one per school break, by 1/2001.
- 2) To reactivate a young adult advisory board by 3/2001
- 3) To establish a teen volunteer program by 2002

F. --Develop a plan to target aging population

- 1) To provide outreach to senior center/housing/nursing homes at least six times per year by 2002.
- 2) To provide a program/book mobile for seniors by 2003
- 3) To increase the number of audio books and large print books by 50% by 2002

G. --Strengthen cooperative planning with agencies and schools.

- 1) To establish a school/public library council by 5/2001
- 2) To develop at least one cooperative program with the YMCA and the Smithfield Youth Task Force by 2002.
- 3) To develop a plan in conjunction with the Smithfield Historical Society to preserve and make available their print collection by 2003.

H. --Strive to become the technology resource center for the community.

- 1) To establish regularly scheduled meetings between the Library's technology coordinator and the MIS person at the Town hall for sharing information, by 2002.
- 2) To create policies and procedures for renting the homework/ computer center to businesses and agencies during non-library use hours by 9/2001.

COMMITTEE MEMBERS

Virginia Harnois, Chair
Susan Marineau
Karen Venables
Pauline Leaver
Carol Gallant
Christopher LaRoux
Patti Folsom, Facilitator

[Approved by the Board of Trustees, December 2000]